

FAQ

Q. How do I register?

You are encouraged to register on line at <http://www.fapac.org/conference/2009/>. It is quick with an immediate confirmation of your registration sent to your email address for your record. If for whatever reason, you cannot register online, you can fill out the registration form which is available on the website under the registration pull down menu and send the form via e-mail, fax or postage mail with payment by following the directions given on the form. To avoid confusion, if you have registered on-line, do not use the mail in form.

For student and VIP registrations please go to the pull down menu tab for other registration.

Q. What about workshops?

When you register for the full conference you can attend any of the workshops. If you register for one day, you can attend only the workshops scheduled on that day. You do not need additional registration except for the Executive Mentoring Workshop (see below).

Q. What is the Executive Mentoring Workshop?

If you plan to attend the Executive Mentoring Workshop, check off yes on the box in the registration form when you do your conference registration.

Executive Mentoring or Coaching is an opportunity for Federal employees to meet with a seasoned, senior Federal manager to receive personalized career advice. Coaching provides an opportunity for more direct, give-and-take interaction than plenary sessions or larger workshops.

The format of the coaching session will be one on one or in small group. Please remember that the questions must be limited to professional advice.

Please register by checking the box in the registration form on the web site and arrive at the Executive Mentoring check in at the registration table at the meeting room 10 minutes prior to the scheduled time. Attendees will be assigned to mentors from various agencies who are managers or senior staff at the GS-15 or SES level with various agencies throughout the Federal government.

Q. How can I make the hotel reservation?

You are encouraged to make reservation directly with the Hyatt Regency Houston website: online at <http://houstonregency.hyatt.com/groupbooking/hourhfapa2009> or by phone at 713-654-1234 or 800-233-1234. A block of rooms are available with a group rate comparable to a government per diem rate of \$102 if you inform the hotel about the FAPAC Conference. Make your reservation by the deadline to obtain the government rate. Government per diem rate is available before April 18 when rooms are available. Read the cancellation policy with the hotel reservation.

Q. Can I waive the hotel taxes?

Hotel taxes can be waived for attendees who are government employees by submitting the proper exemption form. Check with your agency travel staff.

Q. How do I get to the hotel from the airport?

For driving please go to the hotel web-site for directions or click on hotel information on the left panel on the conference home page.

The hotel does not provide pick up service. Transportation from the airport can be by taxi or shuttle at your own expenses. For single person taking the shuttle may be the cheapest at \$23 (call 1-800-Bluevan for reservation). For party of two or more taxi may be preferable with taxi fare estimated to be \$47 with a travel time to the hotel of approximately 30 minutes. Check with the ground transportation desk at the airport for further information.

Q. How about parking at the hotel?

Hyatt Regency Houston offers several parking options for our guests' convenience:

Overnight Valet Parking: \$25 per night. Includes taxes and in/out privileges

Self-Parking: \$16.00 per day. This is a city-owned parking lot next door to the hotel. No in/out privileges.

Limited parking for eight vans, maximum, is available in the hotel valet parking. All other vans, as well as motor homes and vehicles over 9' should park in the self-parking lot.

Q. What is there to do off site in Houston?

FAPAC offers a visit to the Johnson Space Center on the afternoon of Monday May 11 and a Theatre night outing on evening Tuesday May 12. For information check out the event on the Conference Agenda. If you are interested you must register by filling in the form under Social Program on the pull down menu and mail your payment in accordance to the instruction.

If you want to explore the city on your own consult the concierge at the hotel or go to the Hyatt Regency Houston web-site and there are links to attractions in Houston (<http://houstonregency.hyatt.com/hyatt/hotels/index.jsp?icamp-hyattregencyhoustonredirect>).

A few popular ones are:

Theater District

Just a few minutes from Hyatt Regency Houston is one of the largest collections of theaters in the entire country. Ranked second for the number of seats in a concentrated downtown area – only behind New York City – Houston is one of just five cities in the US with permanent professional resident companies in all of the major performing arts disciplines of opera, ballet, music and theater. The District is also home to Bayou Entertainment Complex, a multi-story complex that offers complete entertainment options for everyone. Whether you are a film buff, a concert fan, looking for a fun place to eat or a cool hangout, this place has it all.

Museum District

The Children's Museum. The Menil Collection. Houston Zoo. Holocaust Museum. The Weather Museum. These are just a few of the many interests represented by the diverse assortment of museums located in what is now called the Museum District. Just 10 minutes from downtown and the Hyatt Regency, you can spend days wandering from location to location as you explore each collection.

Asian Town

All over US, you will find China Town, Japanese Town, Korea Town, Filipino Town, Vietnamese Town (Little Saigon), and others in different sectors of a city or State. Houston has a diversified

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Asian presence and has about three Little Saigons, two Chinatowns, a Little Korea, AND a NEWER huge pan-Asian town along the roads of Veterans Memorial in NW Houston and then a business center that houses several Japanese businesses including a grocery store, a Japanese fast food cafe and such (not to mention the other Japanese restaurants spread about the city). In fact there are many businesses in Houston owned by Cambodians.

There are now more than 250,000 Asians in the Houston, Texas area.