

Trang, Thanh (FAA)

From: Fonseka, Ranmali (FTA) <ranmali.fonseka@dot.gov>
Sent: Saturday, October 10, 2020 9:28 PM
To: Trang, Thanh (FAA); Thanh Trang
Subject: FAPAC DOT Chapter - General Membership Meeting Minutes of 9-24-20
Attachments: General Membership Agenda on September 24(b).docx; Notes for the ERG committee report; FW: Please share with all of the team FW: STEM AVSED info; Updated STEM AVSED OR Approval Form (002).pdf

Dear FAPAC DOT Chapter Member –

Please review the Meeting Minutes from the last General Membership Meeting below. Don't hesitate to contact me or any Board member or Committee POC if you have a related question or comment.

Thank you and enjoy your weekend!

Respectfully yours,

Thanh Trang
President, FAPAC DOT Chapter

FAPAC DOT Chapter - General Membership Meeting Minutes

September 24, 2020

Attendees: Thanh Trang; Bingxin Yu; Peter Nguyen; Anthony Chu; Julie Chang; Shyam Parhi; Alok Jain, Angie Wang, Hua (Bill) He, Connie Yew, Phuong Callaway, Ranmali Fonseka

Topics covered and related themes follow:

- FAPAC DOT Chapter's Mission - Strategic Goals and One-Page Outreach Brochure –
 - Bingxin Yu is leading team of four members [Phuong Callaway, Shyam Parhi, Anthony Chu and Ritesh Ghimire] working to finalize Strategic Plan, incorporating comments.
 - The plan is to finalize the document for submission in October.

- Virtual FAPAC Career Fair [sponsored by Montgomery College] held on Friday, 9-25-20 (10 AM to 3 PM EST) was successful.
 - There were up to 1500 student slots.
 - Up to 50 agencies participated in event.
 - Direct Hire Authority could be used to fill some vacancies.

- Committee Reports
 - Public Relations Committee [Shyam Parhi is POC]: updates to follow.
 - Membership Committee [Julie Chang is POC]: Two new members joined since the last General Membership Meeting – Eric Shen (MARAD) and Luisa Peralta-Surla (FAA).

- Ad Hoc/Special Committees
 - ❖ *Affirmative Employment* [Rachel Kizito-Ramos is POC]: updates to follow.
 - ❖ *AAPI Employee Resource Groups* [Anthony Chu and Hua (Bill) He are POCs]: **Refer to** email from Anthony Chu re **Notes for the ERG committee report**.
 - Newsletter Committee [Ranmali Fonseka and Anthony Chu are POCs]: Anthony is willing to write a feature article if anyone would like to volunteer to be interviewed for about 30 minutes by Anthony. Please **submit article(s)** via following link: [Newsletter POCs](#) by **10-31-20**.
 - Regional Representatives [Alok Jain and Hung Cao]: Register to be a STEM Outreach Representative. **Refer to** related **email attachment, that includes STEM AVSED Outreach Representative Approval Form**. Contact Alok Jain [email: alok.jain@faa.gov] for more information.
- New Business
 - Chair or Co-Chair positions for the Membership, Election and Public Relations Committees to be filled. **Contact Thanh Trang**.
 - Carry out the short-term goals: participate in recruitment activity (Virtual Student Career Fair held on 9-25-20); and mentor and grow AAPI leaders within US DOT (look out for **announcement re FAPAC Career Development Program for High Performers in early 2021**).
- **Next FAPAC DOT Chapter - General Membership Meeting in December 2020** (date TBD).